

MINUTES OF LSP EXECUTIVE MEETING
9.30am 25 May 2012, West Lancashire Investment Centre

Present:

▪ Cllr Ian Grant	Chairman
▪ Cllr Ashcroft	Community Cohesion TG
▪ Cllr Blake	Vice Chair
▪ John Buck	Lancashire Fire & Rescue
▪ Jane Cass	CL PCT
▪ Ian Cropper	Parish Councils' representative
▪ Cllr Bill Cropper	LCC
▪ Ch. Insp Kevin Boyce	Lancashire Constabulary
▪ Ch Supt Graham Coulston Hermann	Lancashire Constabulary
▪ Steve Igoe	Edge Hill University
▪ Greg Mitten	People & Communities TG
▪ Alex McMinn	Older Peoples' Partnership
▪ Cllr Owens	Education, Learning & Skills TG
▪ Ann Pannel	LCC
▪ Gill Rowe	West Lancashire Borough Council
▪ Richard Small	Environment TG
▪ Dave Tilleray	Community Safety Partnership
▪ Brett Winn (for Louise Dawson)	West Lancashire College

In attendance: Sue Griffiths (LSP Secretariat); Alison Grimes (LSP Secretariat)

1. Apologies

▪ Cllr Forshaw	Integrated Transport TG	▪ Louise Dawson	West Lancashire College
▪ Angela Aspinwall-Livesey	Children's Trust TG		

Ian Grant introduced Sue Griffiths as the new LSP Manager, replacing Cath McNamara who had taken up a new post at Liverpool University. The Chairman expressed thanks for Cath's work on the LSP and will send a letter on behalf of the Executive thanking her for her contribution. It was also noted that George Pratt was no longer a member following the recent elections.

2. Declarations of Interest

None

For approval

3. Minutes of the Executive meeting, 25.05.12

ACTION: agreed as an accurate record

4. Matters arising

It was commented that from November the new Police and Crime Commissioner would take up post. There is some concern that since the Commissioner will be setting budgets for 2013/14 a matter of weeks after taking up post, there is the potential for funding to not be directed to CSPs.

A Police and Crime Panel is being established which will oversee the Commissioner's work, and the CSP is also working to clearly demonstrate the evidence between successful initiatives and positive outcomes that the CSP has managed.

5. **Performance Reward Grant Project Updates** Report of LSP Secretariat

The Chairman expressed thanks for the work by the sub-group in establishing the projects. Jane Cass updated that as a result of the LSP funding, the PCT had match funded the Diabetes project. Similarly, the Allotments project had received match funding of £10K, allowing the project to continue for a further 12 months after September 2012 when it had been due to cease.

The Mayoress' Charity, through the former Mayoress Sue Murrin Bailey, had raised over £40K for defibrillators during the year in addition to the PRG money for the Defibrillator project. Defibrillators are to be sited outside Ormskirk and Skelmersdale fire stations, and possibly Tarleton as well.

ACTION:

- Recommendations 2.1 – 2.4 noted updates, budget position and delegated decisions and that the CCTV project is covered in agenda item 7.

For note

6. **Thematic Group Update.** Report of LSP Secretariat

The Chairman asked if any of the Thematic Group Chairs would like to add to the information in the report.

Alex McMinn of the **Older People's Partnership** stated that the OPP had been working on 'loneliness' as an issue, taking the LGA report on this as a basis. Work to establish statistics in the wards was ongoing as well as examining examples of good practice in this area.

Cllr Owens from **Employment, Learning and Skills** updated that there had been a successful event on 24 May at Skelmersdale library for the assisted apprenticeship scheme, where over 100 people had attended in the first hour and it had remained busy for the whole event. The thematic group funding from second homes money would be used to establish an apprenticeship awards event with the aim of engaging businesses in the process.

ACTION:

- Recommendation.2.1 - The report was noted
- R. 2.2: The Older People's Partnership signatories for second homes fund agreed.
- R.2.3 The OPP work on loneliness was noted.

For decision

7. **CCTV Options paper** Report of Community Safety Partnership

Dave Tilleray outlined that allocated £220,000 of capital funding for the upgrading of the West Lancashire CCTV network had underspent by £60K. Following the camera and network upgrade, as proposed in the original bid, the remaining money could be used to install additional cameras in suitable locations.

Separately, the Borough Council had allocated £250K in its budget setting process to ensure that new cameras could be installed across the Borough. The emphasis on these new locations was to be areas that had no existing CCTV coverage.

The report now asked the Executive to agree a way forward to utilise the 'left over' £60K through either agreeing:

Option A

The LSP partners the Council in relation to CCTV and combines its £60,000 with the Council monies (and any other CCTV project under spends) with a view to ensuring that CCTV is provided in areas not already covered and where the need can be demonstrated and supports any decision regarding locations made by the Council's Cabinet.

or

Option B

The LSP identifies a priority area (for example Ormskirk) and confirms that the £60,000 should be spent in that area to provide the maximum number of cameras possible in that area, with any under spend being provided to the Council to assist with their project.

In choosing option A, it would mean that the £60K could be 'combined' with the Borough Council's £250K and one contract be sought under the European Procurement rules. The camera locations within the report were officer recommendations, broadly in priority order, but the final decisions would be made through Cabinet.

Ian Cropper raised the possibility of using new technology not based on the existing systems. Bill Cropper raised the potential for WLBC to link in with the cameras on school buildings, which the schools fund themselves.

Action:

- Recommendation 2.1 – Option A was approved, with Dave Tilleray to liaise with Ian Cropper on the issue of new technologies being utilised.

8. Second Homes Fund Update – Finance & Current Projects. Report of LSP Secretariat

The Chairman stated that the second homes funding would cease at the end of March 2012.

The Lancashire and Blackpool Tourist Board has been wound up, with LCC establishing a Marketing Lancashire group to be chaired by Paul Heathcote and Blackpool its own group. Concern was expressed that the final payment from Second Homes recently agreed, if it has not already been paid, should not therefore be directed at the BLTB.

Action: Secretariat to find out details regarding payment

It was agreed that a small sub-group would meet to develop proposals for allocating the final second homes money. Ian Grant, Adrian Owens, Jane Cass, Greg Mitten, Sue Griffiths.

Action: Secretariat to convene

Action:

- Recommendation 2.1: financial position noted
- R 2.2: final year of second homes funding noted
- R.2.3: project progress reports were noted
- R.2.4: decisions made under delegated authority noted
- R.2.5: a sub-group to develop proposals for allocating remaining second homes money be convened – Jane Cass, Adrian Owens, Ian Grant, Greg Mitten, Sue Griffiths.

9. Annual Meeting 2012.

The Chairman proposed that this year's theme should be based around "LSP – the Way Forward". The LSP continued to have value whilst administrating public funds, but needed to consider the best thing to do after this ceases. There is value in partnership meeting, but consideration as to whether the LSP was the best way for this needed to be considered.

The Chairman asked that if the Executive had any further suggestions for content that they be forward to the Secretariat.

Action:

- Executive to forward any ideas for consideration to the Secretariat.

10. Forward Plan 2012

Action:

- Noted
- Executive to forward any additions to the Secretariat.

11. Any Other Business

Richard Small announced that due to relocation with his family he would be resigning from both the Executive and as Chair of the Environment Thematic Group. Unfortunately, to date the thematic group had been unable to make any recommendations for a replacement Chair. Richard suggested a possibility was that the group could have two chairs – one for the Built and one for the Natural environment parts of the group, or that if there was synergy they could maybe merge with another thematic group. Ian Grant suggested he would raise the Chairing role through Council. Ian went on to thank Richard for his considerable contribution to the LSP, having been part of it since its inception.

12. Future meetings

19 October 2012 – 9.00 am for 9.30 start WLIC, Forum meeting to be followed by the Executive
8 February 2013 – 9.30 am WLIC Executive meeting